

**IMPORTANT ANNOUNCEMENT OF VIRTUAL MEETING  
LIBRARY BOARD MEETING- AUGUST 25, 2020 at 7pm**

**VIRTUAL MEETING INFORMATION & INSTRUCTIONS** Pursuant to Executive Order #2020-129, issued by Governor Gretchen Whitmer on June 18 2020, the Lyon Township Public Library Board of Trustees meeting on **Monday, August, 2020 at 7 pm** will take place electronically due to health concerns associated with COVID-19.

**Members of the public may access the agenda via the LTPL website – [www.ltpl.org](http://www.ltpl.org)** beginning August 20, 2020.

**Members of the public wishing to participate in the electronic meeting may do so by logging into the Zoom meeting information below or by calling via telephone:**

Topic: LTPL Board Meeting

Time: August 25, 2020 07:00 PM Eastern Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/85340701985?pwd=TER6TXAxV1hyWDI3TFZZU0lWYnNiQT09>

Meeting ID: 853 4070 1985

Passcode: 751835

One tap mobile

+13126266799,,85340701985#,,,,,0#,,751835# US (Chicago)

+16468769923,,85340701985#,,,,,0#,,751835# US (New York)

Dial by your location

+1 312 626 6799 US (Chicago)

+1 646 876 9923 US (New York)

+1 301 715 8592 US (Germantown)

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 408 638 0968 US (San Jose)

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Find your local number: <https://us02web.zoom.us/j/85340701985>

**Procedure for public comment by electronic means:** Under Executive Order 2020-129, there must be full opportunity for both the general public and the members of the Township Board to hear and be heard at appropriate times during the meeting. Public participants will be muted upon entry to the meeting, but will have a chance to speak during public comment. Once connected to the meeting, members of the public wishing to participate in the virtual public comment must alert us that they wish to speak by pressing \*9 on their telephone keypad. Pressing \*9 will activate the “raise hand” feature signaling to us that you wish to comment. Because of limitations with muting and unmuting members of the public, **there will only be one public comment period which will be announced by the Library Board President or meeting moderator at the appropriate time.** Participants will be called one a time, as would happen during an in-person meeting. When you are unmuted, please introduce yourself by stating your name and address for the record. You will then have (3) minutes to share your comments with the Library Board. At the conclusion of your comments or your (3) minutes, you will be muted and removed from the public comment queue.

**Participants may also choose to submit written comments** that will be read into record during public comment by the Library Board President. Submit any written comments via e-mail to [hteasdle@lyon.lib.mi.us](mailto:hteasdle@lyon.lib.mi.us) by Noon, August 24, 2020, which is the day before the meeting. Procedures by which persons may contact members of the Library Board prior to the meeting: Members of the public may contact members of the Library Board prior to the board meeting by e-mail. E-mail addresses for Board members may be found on the library website at <https://www.lyon.lib.mi.us/about/board-of-trustees/>

**Procedures for accommodations for persons with disabilities:** LTPL will follow its normal procedures for individuals with disabilities needing accommodations for effective participation in this meeting. Please contact the Library Director at (248) 437-8800, or by e-mail at [hteasdle@lyon.lib.mi.us](mailto:hteasdle@lyon.lib.mi.us), at least two days in advance of the meeting. An attempt will be made to make reasonable accommodations.