

Lyon Township Library Board Minutes
December 3, 2019

1. Call to Order at 7:00 p.m. by Library Board President Cheryl Chuck
2. Roll Call: Board Members present were Joshua Bissoon-Dath, Cheryl Chuck, Ed Coles, Amy Deeds, Don Gehrlein, and Sherri Rogge. Library Director Holly Teasdle and Recording Secretary Pam Quackenbush were also present.
3. Approval of the Consent Agenda: Motion by Deeds and second by Gehrlein to approve the Consent Agenda. The motion passed unanimously.
4. Call to the Public: Library employees Alta Moore and Jocelyn Levin, and residents Chris Scaecher, and Kristofer Enlow.
5. Approval of the Agenda: Motion by Gehrlein and second by Rogge to approve the Agenda. The motion passed unanimously.
6. Approval of Bills: none
7. Announcements and Communications:
Lyon Township Board Meeting: No board members attended
Board/Staff Holiday Potluck Sunday, December 15 at 4:30 pm
8. Workshop with Quinn Evans and Associates: Ann Dilcher and Karin Neubauer from Quinn Evans and Associates Architectural firm presented the third of three meetings to revise the library's needs assessment in preparation for our 2020 bond. In this meeting the architects presented a sample floor plan for a 19,000 sq ft building that represented the input and suggestions from the board in the previous meeting. Project priorities included enhanced technologies and maker spaces, community hub and programming, support for the library team and the Friends of the Library, and the ability to expand in the future.
9. New Business
 - a. Mango Languages Contract: Director Teasdle informed the board that the library had the chance to realize substantial savings by entering a multi-year contract with Mango Languages, our popular language database. The library would realize a savings of \$764.00 with a 3-year contract. Motion by Gehrlein and second by Bissoon-Dath to engage Mango Languages for a 3-year contract for a total of \$5,223.93 to be paid annually.
Roll Call: Bissoon-Dath – yes, Coles – yes, Deeds – yes, Gehrlein –

yes, Rogge – yes, Chuck – yes. The motion passed unanimously.

10. Old Business

- a. Capital Improvements Update: We are still waiting for two endcap units to be delivered, and we have been told they will arrive in about a week.
- b. LTPL 2020 Draft Budget: Director Teasdale presented the 2020 Draft Budget to the board.
Motion by Gehrlein and second by Coles to accept an amended budget removing \$58,000 from line item 712.001 Hourly Staff Wages for a total of 1,005,958.00 total expenditures and \$1,158,000.00 total revenue.
Roll Call: Chuck – no, Coles – yes, Deeds – no, Gehrlein – yes, Rogge – no, Bissoon-Dath – no. The motion did not pass.
Motion by Bissoon-Dath and second by Rogge to accept the 2020 proposed budget as presented, for a total of 1,063,958.00 total expenditures and 1,158,000.00 total revenue.
Roll Call: Chuck – yes, Coles – no, Deeds – yes, Gehrlein – no, Rogge – yes, Bissoon-Dath – yes. The motion passed.
- c. 2019-2020 Timeline: While there were no changes to the original timeline, it was discussed that the board has to figure out when and how to pursue matters with the township, especially in light of other millage elections in 2020. Supervisor Dolan will have to be consulted, and we will need to use the township's lawyer to help us draft the consent agreement.

11. Board Study: Financing Library Construction Projects: Director Teasdale will send out materials by email.

12. Items removed from Consent Agenda for action or discussion: none

13. Trustee Comments:

Trustee Gehrlein commented that he liked the architect's layout.

Trustee Rogge said that it was a good meeting and that she liked the fact that board members are standing up for what they believe in and don't always agree.

Trustee Deeds remarked that we have a lot of work ahead of us. She also thanked Pam Quackenbush bringing in the Little Michigan Kitchen presenter and said she enjoyed the program.

Trustee Coles remarked that it was a good discussion, a painfully slow timeline, and he liked the input of the architects.

Trustee Bissoon-Dath remarked that it was a good discussion with lots of information.

Trustee Chuck said she was glad that Joshua Bissoon-Dath has joined the board. She also told the visitors that she appreciated them for attending. She

also mentioned that she was glad we offer the Secretary of State services when possible.

14. Adjourn Meeting: Motion by Bissoon-Dath and second by Gehrlein to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 9:30 p.m.

Respectfully Submitted,
Pam Quackenbush, Recording Secretary