

Lyon Township Library Board Minutes  
January 29, 2019

1. Call to Order at 7:00 p.m. by Library Board President Alice FitzGerald.

Roll Call: Board Members present were Cheryl Chuck, Ed Coles, Amy Deeds, Alice FitzGerald, and Sheri Rogge. Library Director Holly Teasdle and Recording Secretary Pam Quackenbush were also present. Don Gehrlein was excused.

2. Approval of the Consent Agenda: Motion by Chuck and second by Rogge to approve the Consent Agenda. The motion passed unanimously.

3. Call to the Public: None

4. Approval of the Agenda: Motion by Coles and second by Chuck to approve the Agenda. The motion passed unanimously.

5. Approval of Bills: none

6. Announcements and Communications:

Director Teasdle informed the board that the library will make every effort to remain open during the cold snap to serve as a community warming center.

Director Teasdle reminded the board that the Trustee Workshop will be held at the Novi Library March 13 at 5:30.

Lyon Township Board Meeting – Deeds attended and reported that the new roof for the library is supposed to be finished late winter/early spring. Director Teasdle reminded the board that if they want to see Charlie Leduff on April 11 they need to sign up on the Novi Library events page.

7. New Business

- a. Staff Presentation: Michelle Fields, Outreach and Program Coordinator. Motion by Deeds and second by Rogge to accept the as presented. The motion passed unanimously.
- b. Library Science Intern Position: Director Teasdle outlined the general duties of the proposed position, including general helping with collection development, programming, and basic library duties as assigned. She will come up with a formal job description for the board to vote on.

8. Old Business

- a. Strategic Plan Update: There have been two committee meetings with the consultants and one focus group meeting that had 19

participants. The consultants are working on the survey for the public to be ready for review and comments by the next committee meeting.

9. Items removed from Consent Agenda for action or discussion: none

10. Trustee Comments:

Trustee Chuck thanked Michelle Fields for all she does to promote the library. Trustee Rogge also thanked Michelle and said she is looking forward to this coming year.

Trustee Deeds remarked that she liked the 2017 Annual Report card and said it reminded her of how far we have come. She also said she loves Jocelyn Levin's initiatives.

Trustee Coles thanked Michelle and remarked how the 2017 Library Annual Report card points out how things have changed for the library since the early days.

Trustee FitzGerald also thanked Michelle for her presentation, and said she is looking forward to the upcoming library program on the Holocaust.

11. Adjourn Meeting: Motion by Deeds and second by Chuck to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 7:57 p.m.

Respectfully Submitted,  
Pam Quackenbush, Recording Secretary