

Lyon Township Library Board Minutes
October 30, 2018

1. Call to Order at 7:00 p.m. by Library Board President Alice FitzGerald.
2. Roll Call: Board Members present were Cheryl Chuck, Ed Coles, Amy Deeds, Alice FitzGerald, Don Gehrlein, and Sheri Rogge. Library Director Holly Teasdle and Recording Secretary Pam Quackenbush were also present. Becky Davenport was in attendance to present her Strategic Plan proposal.
3. Approval of the Consent Agenda: Motion by Coles and second by Gehrlein to approve the Consent Agenda. The motion passed unanimously.
4. Call to the Public: None
5. Approval of the Agenda: Motion by Deeds and second by Rogge to approve the Agenda. The motion passed unanimously.
6. Approval of Bills: none
7. Announcements and Communications:
Lyon Township Board: No members attended
8. New Business
 - a. Strategic Plan Presentations:
 - i. Strategize: Becky Davenport presented the proposal from her company, which specializes in both non-profit and for-profit companies and is located in Grosse Pointe, Michigan.
 - ii. Kimberly Bolan and Associates: Rob Cullin represented his company via Skype, and noted that their work is primarily libraries and they are located in Carmel, Indiana.
After discussion, the motion was made by Rogge and second by Gehrlie to contact with Strategize for a Strategic Plan in 2019. Roll Call: Chuck - aye, Coles - aye, Deeds – aye, FitzGerald – aye, Gehrlein – aye, Rogge – aye. The motion passed unanimously.
 - b. 2019 Hours of Operation and Holiday Closures. Motion by Gehrlein and second by Chuck to accept the 2019 Hours of Operation and Holiday Closures as presented. The motion passed unanimously.
 - c. 2019 Library Board of Trustees Meeting Dates: Motion by Rogge and second by Gehrlein to approve the 2019 Library Board of Trustees Meeting Dates as presented. The motion passed unanimously.

9. Old Business
 - a. 2019 Preliminary Budget: Motion by Chuck and second by Rogge to accept the 2019 Preliminary Budget as presented.
Roll Call: Rogge - aye, Chuck - aye, Coles - aye, Deeds – aye, FitzGerald – aye, Gehrlein – aye. The motion passed unanimously.
 - b. Capital Improvements Project Update: Director Teasdle reported the raw edge on back of technology counters has been finished, which concludes the work on the original list for 2018.
The new door counter for the community center entrance has also been installed.
 - c. Security System Update: The security system takeover by Sonitrol is scheduled for the first week of November.

10. Items removed from Consent Agenda for action or discussion: none

11. Trustee Comments:

Trustee Rogge thanked Cheryl Chuck for the cider and donuts.

Trustee Deeds thanked Director Teasdle for her work on preparing the budget.

Trustee Coles remarked that he enjoyed the discussion.

Trustee Gehrlein thanked Director Teasdle for arranging the Strategic Plan presentations, and thanked Cheryl Chuck for the refreshments.

Trustee Chuck commented that Skype was a new experience for her. She also said she would like to see higher wage adjustments for some of the staff. She wished Director Teasdle luck with getting the leaking library roof repaired, and remarked that she hoped the ongoing problem would not create a health hazard.

12. Adjourn Meeting: Motion by Chuck and second by Gehrlein to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 9:45 p.m.

Respectfully Submitted,
Pam Quackenbush, Recording Secretary