

Lyon Township Library Board Minutes  
January 31, 2018

1. Call to Order at 7:06 p.m. by Library Board President Alice FitzGerald.
2. Roll Call: Board Members present were Cheryl Chuck, Amy Deeds, Alice FitzGerald, and Don Gehrlein. Library Director Holly Teasdle, Recording Secretary Pam Quackenbush, and Technology Coordinator Marj O'Donnel were also present.
3. Approval of the Consent Agenda: Trustee Gehrlein passed out the 2017 Year End Financial Report. It is still unfinished because he has not received the November and December reports from the township. Motion by Gehrlein and second by Chuck to approve the Consent Agenda. The motion passed unanimously.
4. Call to the Public: Ed Coles. Mr. Coles said he had been visiting other area libraries and found it interesting how differently they are run. He said that Lyon Township offers a lot for the size building it is in.
5. Approval of the Agenda: Motion by Gehrlein and second by Deeds approve the Agenda. The motion passed unanimously.
6. Approval of Bills: none
7. Announcements and Communications:
  - a. Lyon Township Board: No board members were able to attend
  - b. DDA Meeting: No board members were able to attend
  - c. Due to lack of quorum, the February Library Board Meeting will be cancelled
8. New Business
  - a. Technology Annual Report: Technology Coordinator Marj O'Donnel presented the 2017 Technology Report. Motion by Deeds and second by Chuck to accept the 2017 Technology Report as presented. The motion passed unanimously.
9. Old Business
  - a. Library design - Capital Improvements Project Update: Director Teasdle reported that the new tables in the community center have been installed and are working out well. The server has also been moved to the new location. On February 2 the technology counters and chairs will be installed. The final design meeting was held with Library Design concerning the workroom improvements.

10. Items removed from Consent Agenda for action or discussion: none
11. Trustee Comments:

Trustee Deeds thanked Marj o'Donnel for a great job on her presentation. Trustee Fitzgeralds also noted that Marj O'Donnel had done a terrific job. Trustee Gehrlein said he is impressed with the technologly that is offered by the library and is thankful we have Marj O'Donnel to deal with all of it. He also said he appreciated Ed Cole's comments about how Lyon Township Library stacks up against other area libraries. Trustee Chuck agreed with the others and thanked Marj O'Donnel. She also mentioned that it is very important to get reflectors up at the library's parking lot entrance. She also thanked Trustees Freund and Gehrlein for cards sent to her after her mother's death. Director Teasdle said she had not been informed that Trustee Chuck's mother had passed, and offered her condolences as did the rest of the board.
12. Adjourn Meeting: Motion by Gehrlein and second by Chuck to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:20 p.m.

Respectfully Submitted,  
Pam Quackenbush  
Recording Secretary