

Lyon Township Library Board Minutes
November 28, 2017

1. Call to Order at 7:00 p.m. by Library Board President Alice FitzGerald.
2. Roll Call: Board Members present were Cheryl Chuck, Amy Deeds, Alice FitzGerald, Mary Pat Freund, and Don Gehrlein. Library Director Holly Teasdale and Recording Secretary Pam Quackenbush were also present.
3. Approval of the Consent Agenda: Motion by Freund and second by Gehrlein to approve the Consent Agenda. The motion passed unanimously.
4. Call to the Public: Ed Coles
5. Approval of the Agenda: Motion by Deeds and second by Gehrlein to approve the Agenda. The motion passed unanimously.
6. Approval of Bills: none
7. Announcements and Communications:
 - a. Lyon Township Board: Deeds attended and reported
 - b. DDA Meeting: Deeds attended and reported
 - c. Library Holiday Closures: Thanksgiving 11/23-11/26, Christmas 12/23-12/25, New Year 12/31-1/1
 - d. Parking lot addition
8. New Business
 - a. Waiver of Policy for Program: On February 10, 2018, the library will host an adult program called "Brewed in Michigan." This program has been held in libraries all over Michigan. Samples of beer of less than 2 oz. each of five types of beer will be offered. Director Teasdale asked the board to waive the prohibition against alcohol being served in the library for this program. Motion by Freund and second by Gehrlein to waive selected portions of the Patron Behavior Policy and the Community Center Rules that include use of alcohol in the library and community center for a one-time use on February 10, 2018 for the library program "Brewed in Michigan." The motion passed unanimously.
 - b. Library Fundraiser North 72 Boutique: Director Teasdale was approached by library supporter Beth Jamison about doing a fundraiser at the North 72 Boutique located at 56766 Grand River Ave. in New Hudson. The fundraiser will take place on Wednesday, December 13 from 3-8 pm. There will be raffle baskets and a percentage of the sale will be donated to the library. Director Teasdale

asked the board to spread the word and stop by and shop.

9. Old Business

- a. Library design - Capital Improvements Project Update: Director Teasdle reported that we are waiting for the new tables to be delivered for the Community Center. The server room project is due to be finished by the first of the year. The new tech area materials have been ordered and installation is not expected to cause a disruption in service for patrons. Improvements to the staff workroom are on hold until the Friends of the Library can figure out a place to store book donations.
- b. 2018 Budget: Director Teasdle talked to Township Clerk Michele Cash and they estimated that, for future budget planning the annual bills for all library utilities come to less than \$18,000 per year. It also came to Director Teasdle's attention that the tax revenue amount that was previously given to her had decreased from \$980,268.00 to \$979,570.00, a difference of \$698, and will require a budget amendment at the next meeting.

10. Items removed from Consent Agenda for action or discussion: none

11. Trustee Comments:

Trustee Freund thanked Trustee Deeds for attending and reporting on the township meetings and said it was much appreciated.

Trustee Gehrlein said he also enjoyed Trustee Deed's reports.

Trustee Chuck agreed with the others and added that she appreciated the work that Trustee Gehrlein and Director Teasdle put in on the budget.

12. Adjourn Meeting: Motion by Freund and second by Chuck to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:03 p.m.

Respectfully Submitted,
Pam Quackenbush
Recording Secretary