

**Meeting Agenda**  
**Lyon Township Public Library Board of Trustees**  
**August 29, 2017**  
**7:00 PM**

1. Call to order
2. Roll Call Chuck\_\_ Deeds\_\_ FitzGerald\_\_ Freund\_\_ Gehrlein\_\_ Provost\_\_
3. Approval of Consent Agenda
4. Call to the public
5. Approval of Agenda
6. Approval of Bills
7. Announcements and Communications
  - a. Lyon Township board meeting
  - b. DDA meeting
  - c. Lyon Township Park Advisory Board meeting
  - d. Family History Center status
8. **New Business**
  - a. **Budget planning reports**
  - b. **2018 Hours & Holiday closing**
  - c. **2018 Board meetings**
  - d. **Dates of 2018 professional staff presentations**
  - e. **Adopt a Magazine program, Pam Quackenbush**
  - f. **Marj O'Donnel – job title change**
9. **Old Business**
  - a. **Library Design – proposal for capital improvements update**
  - b. **Update on TLN Shared Automation System migration**
10. Items removed from Consent Agenda for action or discussion
11. Trustees Comments
12. Adjourn meeting

**Consent Agenda**

August 2017 Director's Report  
June, July, August Statistics reports  
May, June & July 2017 Check registers  
June, July & August 2017 Financial Report  
May 30, 2017 LTPL Board meeting minutes

**Standing Committees:**

Finance: Don Gehrlein, Chair; Holly Teasdle (meets monthly)

Policy & Procedures: Alice FitzGerald, Chair; Mary Pat Freund; Holly Teasdle (meets at least once a year)

Human Resources: Mary Pat Freund, Chair; Holly Teasdle; Michelle Fields (meets as needed)

Strategic Planning: Amy Deeds, Chair; Holly Teasdle, Pam Quackenbush (meets as needed)

Buildings & Grounds Maintenance & Improvements: Alice FitzGerald, Holly Teasdle (meets as needed)

Technology Committee: Holly Teasdle, Chair; Amy Deeds, Marjorie O'Donnel, Pam Quackenbush (meets once a year)