

Lyon Township Library Board Minutes
September 26, 2017

1. Call to Order at 7:03 p.m. by Library Board President Alice FitzGerald.
2. Roll Call: Board Members present were Cheryl Chuck, Amy Deeds, Alice FitzGerald, Mary Pat Freund, Don Gehrlein, and Irene Provost. Library Director Holly Teasdale and Recording Secretary Pam Quackenbush were also present.
3. Approval of the Consent Agenda: Motion by Freund and second by Gehrlein to approve the Consent Agenda as presented. The motion passed unanimously.
4. Call to the Public: Ed Coles, Jim Chuck
5. Approval of the Agenda: Motion by Gehrlein and second by Provost to approve the Agenda as amended. The motion passed unanimously.
6. Approval of Bills: none
7. Announcements and Communications:
 - a. Lyon Township Board: Irene Provost attended and reported
 - b. DDA Meeting: Irene Provost attended and reported
 - c. Friends of LTPL Meeting September 28, 6:30 pm
 - d. Chamber Breakfast at LTPL September 29, 8:30 am
 - e. Community Reads Author Event November 10, 7:00 pm
 - f. Friends of LTPL Book Sale November 16-19
8. New Business: none
9. Old Business:
 - a. Library Design – Proposal for Capital Improvements Update: Director Teasdale reported that representatives from Library Design met with her and the staff and provided the board with a preliminary design for improvements to the public areas of the library, including a counter in front of the east window with charging stations and a lower counter in front of west window for children's tablets. Changes to the staff area would include moving the server to its own closet and adding storage and workspaces to the back workroom. Larger flip-top tables for the community center were also considered. Information only, no vote needed at this time.
 - b. 2018 Preliminary Budget: Director Teasdale provided the board with a preliminary budget and outlined the various proposed changes to hours open, staffing, capital improvements, and services. Discussion and a vote on the budget will take place at the October

library board meeting.

10. Items removed from Consent Agenda for action or discussion: none
11. Trustee Comments:
 - Trustee Deeds brought along the new Lyon Today magazine in case anyone had not yet seen it.
 - Trustee Provost said she was excited for the patrons to see the improvements in the library.
 - Trustee Gehrlein said he appreciates Trustee Provost's reports and that he thought Director Teasdale had done a good job on the budget.
 - Trustee Freund said she echoed Trustee Gehrlein's remarks.
 - Trustee Chuck remarked about the great job Director Teasdale had done on the budget and that she appreciates her hard work.
 - Trustee FitzGerald thanked Director Teasdale for her work on the budget and thanked Trustee Gehrlein for his easy-to-understand budget format.
12. Adjourn Meeting: Motion by Gehrlein and second by Chuck to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:31 p.m.

Respectfully Submitted,
Pam Quackenbush
Recording Secretary.