

Lyon Township Library Board Minutes
January 31, 2017

1. Call to Order at 7:00 p.m. by Library Board President Alice FitzGerald.
2. Roll Call: Board Members present were Cheryl Chuck, Amy Deeds, Alice FitzGerald, Don Gehrlein, and Irene Provost. Library Director Holly Teasdle, Computer Technician Marj O'Donnel, and Recording Secretary Pam Quackenbush were also present. Mary Pat Freund was excused.
3. Approval of the Consent Agenda: Motion by Gehrlein and second by Provost to approve the Consent Agenda as presented. The motion passed unanimously.
4. Call to the Public: none
5. Approval of the Agenda: Director Teasdle added item number 8.b. DDA Capture. Motion by Deeds and second by Chuck to approve the Agenda as amended. The motion passed unanimously.
6. Approval of Bills: None
7. Announcements and Communications:
 - a. Lyon Township board meeting: Director Teasdle and the Library Board members attended
 - b. DDA meeting: cancelled
8. New Business:
 - a. Presentation: Marj O'Donnell, Computer Technician – Annual Technology Report and & Five Year Technology Plan. Marj outlined the highlights of 2016, including the new telephone system, the replacement of the file server, switch, and firewall, and the creation of the new Wordpress library website and calendar. She also listed her plans to improve technology at the library in 2018 if the millage passes, including more downloadable products and more databases that are often requested because they are not available to our residents when they visit neighboring libraries. Improved technology for the children's area and wireless printing and also on the wish-list of patrons. Motion by Gehrlein and second by Provost to accept the Annual Technology Report and & Five Year Technology Plan.
Roll Call:
Ayes: Chuck, Deeds, FitzGerald, Gehrlein, Provost
Nays: none
The motion passed.

- b. DDA Capture: Director Teasdle informed the board of the changes in the law regarding the ability of Downtown Development Authorities (DDA) to capture millage money from libraries in Michigan. Each library has been advised to seek legal counsel regarding this matter, so LTPL will move forward with engaging library law specialist Anne Seuryck for this purpose. Director Teasdle will also speak with representatives from the DDA and Lyon Township to gather more information.

9. Old Business:

a. Library Millage Planning:

Director Teasdle informed the board that millage information on the library website has been updated.

Action items for the February Library board meeting were discussed, and include:

1. Form a millage committee and raise money for mailings and yard signs
2. Craft a message for residents that will outline the plan for eventually building a new library.
3. Craft a response for people who still want to “join” SSLDL
4. Create a millage campaign timeline.
5. Create an FAQ for the library website.

10. Items removed from Consent Agenda for action or discussion: none

11. Trustee Comments:

Trustee Gehrlein remarked that he was impressed by the technology presentation and how much the library had going on for the public. He also mentioned that he would not be at the February meeting.

Trustee chuck thanked Marj O'Donnel for her presentation and said that she is looking forward to all of the planned improvements. She also mentioned how impressed she is with the now Youth Services Librarian Jocelyn Levin, and that she hopes Jocelyn will have enough money in the budget to offer a second date or time for the Summer Reading Program finale to ease parking and crowding issues. Director Teasdle remarked that paying a presenter for an additional program might be beyond our financial ability for this year, and that we will have to see what happens with the millage for our 2018 programs.

Trustee Provost said she was also pleased with Marj O'Donnel's presentation and that she feels the residents don't realize how many services Marj offers to the public.

Trustee Deeds thanked Marj O'Donnel for her presentation and mentioned that she always does a good job.

Trustee FitzGerald thanked Marj O'Donnel for a wonderful presentation,

She also mentioned that she had been contacted by the new reporter from the South Lyon Herald about the upcoming millage.

12. Adjourn Meeting: Motion by Chuck and second by Gehrlein to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 9:00 p.m.

Respectfully Submitted,
Pam Quackenbush
Recording Secretary.