

Lyon Township Library Board Minutes
December 14, 2016

1. Call to Order at 7:00 p.m. by Library Board President Alice FitzGerald.
2. Roll Call: Board Members present were Cheryl Chuck, Amy Deeds, Alice FitzGerald, Mary Pat Freund, Don Gehrlein, and Irene Provost. Library Director Holly Teasdle and Recording Secretary Pam Quackenbush were also present.
3. Approval of the Consent Agenda: no consent agenda for this meeting
4. Call to the Public: none
5. Approval of the Agenda: Director Teasdle added item number 8.b. Budget Adjustments. Motion by Freund and second by Gehrlein to approve the Agenda as amended. The motion passed unanimously.
6. Approval of Bills: None
7. Announcements and Communications:
 - a. Lyon Township board meeting: No board members attended
 - b. DDA meeting: No board members attended
 - c. Friends of the Library meeting Dec. 15 @ 6:30 pm
 - d. Hat and Glove Drive continues through Jan. 31
8. New Business:
 - a. Patron Incident 12-9-16: Director Teasdle informed the board that a patron was knocked down by a car backing out of a parking spot. The driver apparently was not aware this had happened and drove away. The police and ambulance were called and the patron was released and not transported. Director Teasdle called her 3 days later and she said she had some sore ribs and was going to see the doctor. No action was needed by the board – information only.
 - b. Budget Adjustments: Motion by Chuck and second by Provost to move \$2,375 into line item 975.000 from the fund balance for the cost of the telephone system hardware and the replacement part for the microfilm reader/printer.

Roll Call:
Ayes: Chuck, Deeds, FitzGerald, Freund, Gehrlein, Provost
Nays: none
The motion passed unanimously.
Motion by Freund and second by Gehrlein to make a budget amendment to line item 755.000 (databases) to cover the purchase

of the Fold3 Database.

Roll Call:

Ayes: Chuck, Deeds, FitzGerald, Freund, Gehrlein, Provost

Nays: none

The motion passed unanimously.

9. Old Business:

a. Marj O'Donnel Full Time Status Start Date:

Director Teasdale informed the board that Marj O'Donnel's full time status will have to begin on December 28 or her benefits will not begin until April 8, 2017.

b. Library Millage Planning:

- i. The board was presented with ballot language that was developed by the township lawyer, Leann Kimberlin. Motion by Gehrlein and second by Freund to accept the ballot language asking for .89 mills for a period of 10 years.

Roll Call:

Ayes: Chuck, FitzGerald, Freund, Gehrlein, Provost

Nays: Deeds

The motion passed.

- ii. January 3, 2017 Township Board Meeting: Director Teasdale will be submitting the ballot language for township board approval at the January 3, 2017 township board meeting beginning at 7 pm. All board members were encouraged to attend.

10. Items removed from Consent Agenda for action or discussion: none

11. Trustee Comments:

Trustees Gehrlein, Chuck, and Provost all commented that they would like to be added to the various standing committees.

Trustee Provost said she would be willing to represent the library board at Township or DDA meetings.

12. Adjourn Meeting: Motion by Deeds and second by FitzGerald to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 7:45 p.m.

Respectfully Submitted,
Pam Quackenbush
Recording Secretary.