

Lyon Township Library Board Minutes  
September 29, 2015

1. Call to Order at 7:00 p.m. by Library Board President Jim Chuck.
2. Roll Call: Board Members present were Sue Bell, Jim Chuck, Amy Deeds, Alice FitzGerald, Mary Pat Freund, and Judy Ray. Library Director Holly Teasdle, Marketing and Program Coordinator Michelle Fields, and Recording Secretary Pam Quackenbush were also present.
3. Approval of the Consent Agenda: Motion by Chuck and second by Ray to accept the Consent Agenda as presented. The motion passed unanimously.
4. Call to the Public: none
5. Approval of the Agenda: Motion by Freund and second by Deeds to approve the Agenda as presented. The motion passed unanimously.
6. Approval of Bills: None
7. Announcements and Communications:
  - DDA Meeting: Trustee Freund attended the September meeting.
  - Lyon Township Board Meeting: No trustees were able to attend.
  - BOOzaar: Michelle Fields announced the Friends of the Library fundraiser on October 3-4. Gently used, donated Halloween costumes will be sold.
  - Adopt-a-Magazine: Pam Quackenbush announced it was time for Library Board members who wish to do so to renew their annual donations.
8. Old Business:
  - a. 2016 Library Millage Planning: Director Teasdle informed the board that she had met with representatives from the companies who had responded to the RFP for a Needs Assessment and Feasibility Study. Written proposals had not been received by the meeting date, so a special meeting would need to set up to review the proposals and vote.
    - Director Teasdle expressed the need to have the remaining Lyon Township Board of Trustees members in for an informal meeting to discuss the plans for a library millage and get their input. Some DDA members might like to attend a meeting as well.
    - Director Teasdle commented that the Friends of the Library and the Campaign Committee should start planning fundraising, with some type of event in January. She commented that the Friends of the Library are planning a membership drive.

9. New Business:
  - a. 2016 Budget: Director Teasdle informed the board that she plans on having the proposed 2016 LTPL Budget ready for the October meeting.
  - b. Credit card use: Director Teasdle reported that Lyon Township is now accepting credit cards but will add a surcharge. It is not legal for a township to pay credit card fees, so those fees have to be paid by the resident. Since the library can receive PayPal payments through our library consortium, and most of our charges are small, the board saw no reason to offer credit card payments with a surcharge at this time.
  - c. Reschedule October 27, 20105 Library Board meeting: Due to a scheduling conflict, Director Teasdle asked that the date of the October meeting be rescheduled to Wednesday, October 28, 2015 at 7:00 pm. Motion by Freund and second by Ray to approve the rescheduling of the October 27, 20105 Library Board meeting to Wednesday, October 28, 2015 at 7:00 pm. The motion passed unanimously.
10. Items removed from the Consent Agenda for action or discussion: none
11. Trustee Comments:

Trustee Bell stated that she is looking forward to working on the millage. Trustee FitzGerald said she was also excited about the idea of a new library.

Trustee Freund said she is excited as well, and is becoming more confident about the possibility of a new library as she talks to her friends and sees their excitement.

Trustee Chuck commented that he had the privilege of working on the millage for Westland's new library building and is excited about the campaign to bring a new building to Lyon Township.

Chuck also stated that while Lyon Township Library Summer Reading statistics are in the normal range, he wonders why more children don't complete the program. Director Teasdle responded that while many children start with good intentions, vacations and other distractions can cause them to be sidetracked. She also reminded the board that children cannot come to the library unless someone brings them in, so it isn't always something the children can control.
12. Adjourn Meeting: Motion by Freund and second by Ray to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:02 p.m.

Respectfully Submitted,  
Pam Quackenbush  
Recording Secretary.