

Lyon Township Library Board Minutes  
June 2, 2015

1. Call to Order at 7:05 p.m. by Library Board President Jim Chuck.
2. Roll Call: Board Members present were Sue Bell, Jim Chuck, Amy Deeds, Alice FitzGerald, and Judy Ray. Library Director Holly Teasdle, Youth services Librarian Mary Kelly, and Recording Secretary Pam Quackenbush were also present. Trustee Mary Pat Freund was excused.
3. Approval of the Consent Agenda: Motion by FitzGerald and second by Ray to accept the Consent Agenda as presented. The motion passed unanimously.
4. Call to the Public: none
5. Approval of the Agenda: Motion by Chuck and second by Bell to approve the Agenda as presented. The motion passed unanimously.
6. Approval of Bills: None
7. Announcements and Communications:  
DDA Meeting: Trustee Freund was not present to report  
Lyon Township Board Meeting: Trustee FitzGerald attended  
Kite Festival June 6 & 7: Director Teasdle will man the library booth on Saturday and Trustee FitzGerald will do so on Sunday.  
Family Fun Day June 16, 1-3:30 pm – all volunteer positions have been filled
8. Old Business:
  - a. 2016 Library Millage: Director Teasdle submitted a document outlining some of the improvements and changes that she would like the board to consider when planning the millage campaign. She also estimated dollar amounts for these improvements. Included were more staff hours and hours open, more programming, technology improvements, and more databases and downloadable services.
9. New Business:
  - a. Presentation by Mary Kelly, Youth Services Librarian: Mary Kelly reviewed the 2014 youth program statistics and reviewed the programs offered. Twice weekly Story Time attendance averages 20 participants per session. Other popular programs included the Lego programs, teen job hunting workshops, and an animation workshop. The Summer Reading Program 2014 was also reviewed. Kelly also stressed the importance of bridging the technological divide for kids

without access to technology at home, and increasing our online resources to increase availability of materials beyond our library's very limited physical space. Motion by Deeds and second by Ray to accept the 2014 Youth Services Report as presented. The motion passed unanimously.

- b. Annual Report: Director Teasdale presented the 2014 LTPL Annual Report for the board's approval. She will be presenting it to the Lyon Township Board of Trustees at a future date. Motion by FitzGerald and second by Bell to accept the 2014 LTPL Annual Report as presented. The motion passed unanimously.
- c. Photocopier Replacement/Lease Proposal: the lease for the copier is at an end and a new machine is desperately needed. A new lease has been negotiated. Motion by Chuck and second by Deeds to accept the Ricoh MPC 3003 lease from Applied Imaging as presented with a cost of \$257.05 per month.  
Roll Call: Ayes: Bell, Deeds, Chuck, FitzGerald, Ray. Nays: none.  
The motion was approved.
- d. Laptops for Library Board: The library has a few older laptops that are currently not being used. Director Teasdale suggested that board members that desired to do so could take one home to use for library board business. Motion by FitzGerald and second by Ray to approve re-designating the older library-owned laptops for the use of board members. The motion passed unanimously.

10. Items removed from the Consent Agenda for action or discussion: none

11. Trustee Comments:

Trustee FitzGerald commented Mary Kelly had a great energy for her job. Trustee Deeds remarked that Mary Kelly did a great job with her presentation.

Trustee Ray said that she loved all of Mary Kelly's ideas.

Trustee Bell said Mary Kelly's presentation was great.

Trustee Chuck remarked that he agreed with his colleagues about Mary Kelly's presentation.

12. Adjourn Meeting: Motion by Chuck and second by FitzGerald to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:28 p.m.

Respectfully Submitted,  
Pam Quackenbush  
Recording Secretary.