

Lyon Township Library Board Minutes
April 29, 2015

1. Call to Order at 7:00 p.m. by Library Board President Jim Chuck.
2. Roll Call: Board Members present were Sue Bell, Jim Chuck, Amy Deeds, Alice FitzGerald, Mary Pat Freund and Judy Ray. Library Director Holly Teasdle, Program and Marketing Coordinator Michelle Fields, Genealogist Cathy Cottone, and Recording Secretary Pam Quackenbush were also present.
3. Approval of the Consent Agenda: Motion by Freund and second by FitzGerald to accept the Consent Agenda as presented. The motion passed unanimously.
4. Call to the Public: none
5. Approval of the Agenda: Motion by FitzGerald and second by Deeds to approve the Agenda as presented. The motion passed unanimously.
6. Approval of Bills: None
7. Announcements and Communications:
DDA Meeting: Trustee Freund attended
Lyon Township Board Meeting: Trustee FitzGerald attended
Friends of the Library Fundraiser: The Friends will be holding an Accessories Bazaar May 2nd. Collection of donations will continue through April 30.
NLA (Neighborhood Library Association) will have a booth at the Women's Expo at the Rock Financial Showplace April 30 – May 3. The booth will be manned by representatives from all NLA libraries. Librarians, including our Mary Kelly, will be giving book talks on Sunday.
Chamber of Commerce Awards Banquet April 29: John Bell will be honored with a lifetime achievement award.
8. Old Business:
 - a. 2016 Library Millage: Guests were Christina Archer, Economic Development Officer, and John Bell, Vice-Chairman of the Lyon Township DDA. Director Teasdle asked for guidance from the DDA in figuring out where the library fits in with the overall plan for the township. She explained that the library staff frequently fields questions about our small library and when it will be expanded. In the rapidly growing community of Lyon Township, 70% of households have at least one person that holds a library card. Going forward with our millage campaign, the library staff has to be able to explain to patrons why the library is not going for a millage to build a

new library at this time and when we plan to do so. John Bell explained that the DDA has a contract with the county to finish certain projects, and helping finance a new library is not on that list. Christina Archer said that the DDA supports building a new library and needs parameters and plans to get a clearer picture of what the community needs. Ms. Archer asked Director Teasdale how large a building she would anticipate the library will need since the size of the building and the amount of parking spaces required will determine how much space is needed. She said that the current population of Lyon Township is 17,800. Director Teasdale replied that the library can have more than one floor for a smaller building footprint and could be very flexible about the type of building. A needs assessment will be required to answer some of those important questions. Director Teasdale also mentioned that some libraries have built new buildings in cooperation with another entity, and said the Post Office is one possibility to share space and a parking lot with a new library. Ms. Archer agreed that a possible relationship with the Post Office should be explored and that she would need to know what the Postal Service has in mind for the New Hudson location going forward.

Director Teasdale passed out a campaign calendar for the library board and the advocacy committee to use in millage planning. She reiterated that an official millage committee will need to be formed soon and will need to raise money for mailings and yard signs. The board is tasked with figuring out exactly what millage rate to ask for. One of the items that will have to be funded by the new millage is a needs assessment and survey to prepare for eventually building a new library. The last millage left the library's finances too tight and didn't allow for advancing technology and more staff to handle the growth in the community.

Director Teasdale and Trustee Chuck discussed inviting Lyon Township Board members to future meetings, two or three at a time, to keep them abreast of our millage planning.

9. New Business:
 - a. Presentation by Cathy Cottone, Genealogist: Cathy Cottone reviewed the 2014 Genealogy program statistics and reviewed the programs offered. Program attendance and use of the genealogy department's resources was up considerably from the year before. Motion by Freund and second by Ray to accept the 2014 Genealogy Report as presented. The motion passed unanimously.
10. Items removed from the Consent Agenda for action or discussion: none
11. Trustee Comments:

Trustee FitzGerald commented on an article in the South Lyon Herald.

Trustee Deeds remarked that Cathy Cottone did a great job with her presentation and that it was clear she was passionate about her job. Trustee Ray said that she learned a lot about the DDA during the meeting. Trustee Bell said she felt this was an incredibly informative meeting and she was glad to hear from John Bell and Christina Archer. She also enjoyed Cathy Cottone's presentation.

Trustee Freund commented that the meeting was very informative and that this is an exciting time and she is looking forward to things to come. Director Teasdale announced that the library sidewalks were leveled and caulked just prior to the election.

12. Adjourn Meeting: Motion by Freund and second by Ray to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:55 p.m.

Respectfully Submitted,
Pam Quackenbush
Recording Secretary.