

Lyon Township Library Board Minutes
May 31, 2016

1. Call to Order at 7:00 p.m. by Library Board President Jim Chuck.
2. Roll Call: Board Members present were Jim Chuck, Amy Deeds, Alice FitzGerald, and Judy Ray. Library Director Holly Teasdle, Recording Secretary Pam Quackenbush, and Genealogist Cathy Cottone were also present. Mary Pat Freund and Cathy Gateman were excused.
3. Approval of the Consent Agenda: Motion by Chuck and second by Ray to accept the Consent Agenda as presented.
The motion was unanimously approved.
4. Call to the Public: none
5. Approval of the Agenda: Motion by Ray and second by FitzGerald to approve the Agenda as presented. The motion passed unanimously.
6. Approval of Bills: None
7. Announcements and Communications:
DDA Meeting: Several board members attended.
Lyon Township Board Meeting: Several board members attended.
Library at the Kite Festival June 4-5: Staff and campaign committee members will man the booth both days.
Library mailing labeling Thursday June 9 at 6:30
Family Fun Day Sunday June 12 1-3 pm
Informational meetings at the library Wednesday, June 29 and Thursday, July 21 at 6:30. Representatives from Quinn Evans will attend.
8. Old Business:
 - a. 2016 Library Millage Planning
 - i. Intergovernmental Agreement: Motion by Chuck and second by FitzGerald to accept the Intergovernmental Agreement as proposed.
Roll Call: Chuck, Deeds, FitzGerald, Freund, Gateman, Ray.
Ayes: Chuck, Deeds, FitzGerald, Ray
Nays: none
The motion passed unanimously.
 - ii. Household Informational Mailing: Director Teasdle informed the board that the materials were currently at the printer and were on schedule. 7000 will be printed and it will be mailed to 6700 households.

9. New Business:
 - a. Presentation by Cathy Cottone, Genealogist: Cathy reviewed the past year in the genealogy department and gave a preview of upcoming programs. Motion by Chuck and second by Deeds to accept the 2016 Genealogy Report presented by Cathy Cottone. The motion passed unanimously.
 - b. Library Planning
 - i. New Library Hours of Operation: Director Teasdle asked the board to consider the future hours of operation in the proposed new library because many people were asking about it. Her suggestion was Monday through Thursday 9 am to 9 pm, Friday and Saturday 9 am to 5 pm, and Sunday 12 pm to 4 pm year round.
 - ii. New Library Fines and Fees: Director asked the board to consider the option of not having library fines. Many libraries are going in this direction because fines cause so many negative patron interactions.
 - iii. Construction Manager for New Library: Director Teasdle asked the trustees to consider hiring a construction manager to look out for the library's interests and watch over our investment as the project moves forward.
10. Items removed from the Consent Agenda for action or discussion: none
11. Trustee Comments:

Trustee Deeds commented that thought Cathy Cottone did an excellent job with her presentation and offered her thanks to Holly, Michelle, and all the library staff for their hard work.

Trustee FitzGerald noted June would be a busy month for everyone.
12. Adjourn Meeting: Motion by Chuck and second by Ray to adjourn the meeting. The motion passed unanimously. The meeting was adjourned at 8:25 p.m.

Respectfully Submitted,
Pam Quackenbush
Recording Secretary.